

PIKES PEAK LIBRARY DISTRICT BOARD OF TRUSTEES
June 15, 2022 5 pm



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personal growth, and strong communities

PENROSE LIBRARY – COLUMBINE ROOM A

[VIRTUAL MEETING \(ZOOM\)](#)

Call in: 1-253-215-8782 or 1-312-626-6799 or 1-669-900-6833 or 1-346-248-7799

Meeting ID: 883 8779 8379

Passcode: 730852

President Dr. Ned Stoll, Vice President Scott Taylor, Secretary/Treasurer Dora Gonzales, Trustee Erin Bents, Trustee Debbie English, Trustee Mina Liebert

Interim Chief Librarian and CEO Teona Shainidze Krebs, Director of Public Relations and Marketing Denise Abbott, Director of Family and Children's Services Melody Alvarez, Chief Safety, Social Services and Security Officer Michael Brantner, Senior Library Associate Yvette Dow-Rose, Executive Assistant Laura Foster, Director of Adult Education Janina Goodwin, Chief Financial Officer Randy Green, Chief Development Officer and Foundation Executive Officer Lance James, Friends of the Pikes Peak Library District Board of Directors President Rita Jordan, Chief Human Resources and Organizational Development Officer Heather Laslie, Interim Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles, Southeast Regional Director Abby Simpson, Internal Communications Specialist Jeremiah Walter, Mobile Library Services Manager Lisa Ward, Ruth Holley Library Manager Tessia Warren

REGULAR MEETING OF THE BOARD OF TRUSTEES

CALL TO ORDER

President Dr. Ned Stoll called the June 15, 2022 regular meeting of the Pikes Peak Library District Board of Trustees to order at 5:00 p.m.

ITEMS TOO LATE FOR THE AGENDA

There were no items too late for the agenda

CORRESPONDENCE AND PRESENTATIONS

Correspondence

A letter from School District 11 Interim Superintendent, Dr. Nicholas Gledich, was included in the packet. Dr. Gledich recognizes the contribution that PPLD makes to our community through staff outreaches to District 11 schools. During the 2021-2022, PPLD staff gave eighty-three presentations to two thousand seven hundred seventy-four students.

Presentations

A presentation on Equity, Diversity, and Inclusion (EDI) was provided by Chief HR and OD Officer Heather Laslie and EDI Director Shirley Martinez. Ms. Laslie spoke of efforts PPLD has made in response to the audit presented by Olive & Crane at the March 2021 Board of Trustees meeting. Raising awareness of compensating staff who are bilingual, And providing training opportunities for staff on cultural and religious holidays, disability etiquette, multi-generational communication, and service animals are some of the efforts occurring internally. Ms. Martinez aligned her presentation with the Mission, Vision and Values statement recently developed by PPLD. These efforts in community and patron engagement include creating a Memorial Day video in partnership with the Pikes Peak National Cemetery to recognize those who have served our country, providing support services to the military community, raising awareness of holidays celebrated in our community that are less common than others, partnering with the workforce center, and creating a Women of Influence group for high school students. Ms. Martinez also mentioned that some PPLD libraries have equipment available to assist patrons with disabilities to access information.

PUBLIC COMMENT (3 Minute Time Limit per Person)

There was no public comment.

The Board meeting was suspended temporarily at 5:35 p.m. to take a group photo of the Board of Trustees. The Board reconvened at 5:56 p.m.

Trustee Mina Liebert left the meeting at 5:55 p.m.

BUSINESS ITEMS

Decision 22-6-1: Minutes of the May 18, 2022 Meeting

Motion Scott Taylor made a motion to approve the minutes of the May 18, 2022 regular meeting of the Pikes Peak Library District Board of Trustees as presented.

Second: Aaron Salt seconded the motion.

Vote: The motion was approved unanimously.

Consent Items

No consent items were presented.

Unfinished Business

There was no unfinished business.

New Business

Decision 22-6-2: Interim Chief Librarian and CEO Goals

The Governance Committee worked with Interim Chief Librarian and CEO Teona Shainidze Krebs to develop goals for 2022. Aaron Salt suggested writing SMART goals, (Specific, Measurable, Achievable, Relevant, Time-Bound). The Governance Committee will update the goals and present to the Board of Trustees at the July 20, 2022 meeting.

REPORTS

Friends of the Pikes Peak Library District Report

The Friends of the Pikes Peak Library District Board report was included in the Board packet. Friends of the Pikes Peak Library District Board of Directors President Rita Jordan shared that The Friends of PPLD are creating an EDI statement. The Literary Awards will be hosted this weekend.

Pikes Peak Library District Foundation Report

The Pikes Peak Library District Foundation report was included in the Board packet. Chief Development Officer and Foundation Executive Officer Lance James recently attended the Eastern Plains Chamber of Commerce meeting. He shared that it is affirming to visit with members of the community and to hear that all the hard work our staff does makes a difference.

Financial Report: May 2022

The Financial Report for May 2022 was provided prior to today's meeting. Chief Financial Officer Randy Green shared that revenue is tracking slightly higher than 2021 and noted that the retirement contribution for 2022 is 2% higher than in the past. Mr. Green announced that PPLD's new Controller's first day will be Monday, June 20, 2022.

Public Services Report

The Public Services Report was included in the Board packet. Interim Chief Public Services Officer and Deputy Chief Librarian Tammy Sayles announced that Strategic Services Librarian Deb Hamilton was recognized with the Library Bell Award by the El Paso County Bar Association, largely due to her work with tenants and landlords. This award is presented to an individual who promotes understanding of the law and awareness of the Bill of Rights, encourages greater respect and appreciation for the law and contributes to the effectiveness of government institutions. Interlibrary Loan is working to provide materials for those who cannot read regular print. Young Adult Services is collaborating with the Pikes Peak Workforce Center to partner in providing workforce training for young adults. Family and Children's Services registered 3555 children on the first day of Summer Adventure. Thanks to Communications for developing an excellent marketing campaign for the program.

Support Services Reports: Communications Report, Facilities Report, Human Resources Report, Information Technology Report

The Support Services reports were included in the Board Packet. Dora Gonzales commented that the video created for Memorial Day is quite impressive. In response to a question from Scott Taylor about the Penrose parking meters, Chief Safety, Social Services, and Security Officer Michael Brantner explained that specific details are still being refined and a final site visit will determine the cost. Delivery of new equipment will take approximately six months so this project will not deploy until 2023. Scott Taylor also asked to be informed of any ribbon cutting/grand opening ceremony being planned for the outdoor space at High Prairie.

Interim Chief Librarian's Report

Interim Chief Librarian and CEO Teona Shainidze-Krebs shared that the community input sessions for the PPLD Strategic Plan begin in July, with interpretation of the data planned for early August. A draft of the Strategic Plan is expected to be provided in September. Ms. Shainidze-Krebs recently met with City Councilmember Wayne Williams and City Council President Tom Strand. More meetings are scheduled over the coming weeks. Library 21c was visited by librarians from international libraries who were quite impressed with all that PPLD has to offer the community. PPLD was one of the first organizations in the area to participate in a letter writing program to children in Ukraine. This program was endorsed earlier today by Colorado Governor Jared Polis. Ms. Shainidze-Krebs ended her report with thanks to Chief Financial Officer Randy Green for doing a great job as Chief Financial Officer and for putting in long hours to complete the audit.

Board Reports

Governance Committee Report

Governance Committee Chair Dora Gonzales shared that the committee met on June 7, 2022. Planning for the Board Retreat that will be held on October 7, 2022 at Penrose House has begun. Ms. Gonzales also shared that several members of the community attended this committee meeting due to the Urban Renewal Authority (URA) process being an agenda item. The committee discussed the upcoming process overview presentation by Executive Director of the Colorado Springs Urban Renewal Authority Jariah Walker at the July 20, 2022 meeting. Contact information for the patrons who attended was gathered to inform them of when the next presentation on a URA project will be provided. The committee is also updating the bylaws to include the Board President and Secretary responsibility as signing authorities with the Library District's banking partners.

Internal Affairs Committee Report

Internal Affairs Committee Chair Debbie English shared that the committee met on June 7, 2022. All Trustees were invited to attend as the committee went into Executive Session to discuss personnel matters related to employee performance/unresolved issues as authorized by CRS 24-6-402(4)(f); to discuss legal advice with respect to employee performance/unresolved issues as authorized by CRS 24-6-402(4)(b); and to discuss documents protected by mandatory nondisclosure provisions of the Colorado Open Records Act related to personnel files as authorized by CRS 24-6-402(4)(g) and CRS 24-6-204(3)(a)(II)(A). PPLD legal counsel Debbie Menkins, PPLD Chief HR and OD Officer Heather Laslie. Interim Chief Librarian and CEO Teona

Shainidze-Krebs, and Executive Assistant Laura Foster were also invited to attend the Executive Session by the Board President Dr. Ned Stoll.

Public Affairs Committee Report

Public Affairs Committee Chair Mina Liebert shared that the committee met on June 7, 2022 to complete media training.

Trustee Update

Secretary/Treasurer Dora Gonzales shared that she recently attended a Rockrimmon staff meeting, and spoke at the Food Industry Training program graduation held on May 20, 2022.

Vice President Scott Taylor stated that he met with Library Manager Jean Carrier at Palmer Lake Library, and with Library Manager Taryn Malila at Manitou Springs Library. Mr. Taylor also attended a Young Adult Services staff meeting to hear about the projects they are working on.

Dr. Stoll visited Regional History and Genealogy (RH&G), learning of the partnership between PPLD and The Gazette in publishing local historical photos. Dr. Stoll shared that his interest in genealogy led him to learn about his paternal history. He commended the RH&G staff for supporting patrons with their research.

Aaron Salt recommended that the Board of Trustees consider adding the Pledge of Allegiance to the monthly agenda, and that the approval of Board minutes be moved to the Consent Item portion of the agenda.

Board President's Report

President Dr. Ned Stoll shared his appreciation for everything Interim Chief Librarian and CEO Teona Shainidze-Krebs has accomplished and to PPLD staff for meeting the needs of the community. Dr. Stoll thanked the Trustees for bringing community feedback to the Board of Trustees.

ADJOURNMENT

There being no further business to conduct, President Stoll adjourned the June 15, 2022 meeting of the Board of Trustees at 6:51 P.M.